

Extra Pay Service Form

This form is required before you start any work so that your funding can be approved. The total numbers of hours any student any work per week is twenty. Eighteen hours are the amount of hours for your stipend (your research and one service such as TA, RA, etc.), so we need to reevaluate all research and extra teaching so as not to violate the twenty hours. All F-1 visa students are not to go over twenty hours and are not allowed to work on non-University of Notre Dame funds as this will violate your visa. The University has had students to lose their visa status and were required to leave the country. All U.S. students are not to violate the twenty hour rule without the permission of the DGS and the Graduate School.

Your Name:

Your NDID Number:

Hiring Professor and/or Lab:

Date(s) of service:

**Type of
Service and
how this will
help your
professional
development**

Amount of Funding:

Grant Name:

**If known Account Number (FOAPAL) to be
used: XXXXXX-XXXXX-XXXXX-XXXXX**

Hiring Professor or Hiring Department Signature

DGS Signature