

NOTE: A FEW ASPECTS OF THIS REPORT HAVE BEEN CHANGED FROM PREVIOUS YEARS. PLEASE FOLLOW THE INSTRUCTIONS CAREFULLY.

CLINICAL PSYCHOLOGY PROGRAM
GRADUATE STUDENT ANNUAL EVALUATION REPORT
CURRENT YEAR = APRIL 15, 2019 – APRIL 18, 2020

Clinical area Annual Evaluation Reports are due the last Monday of the spring semester of each year (April 27, 2020). Please submit these to the Graduate Program Coordinator, Lacey Barroso <lbarros1@nd.edu>. Use the following system of Roman numerals and letters to organize your report. Make all relevant entries in APA style. Be sure to head the report AND label the submitted file(s) with your name and the month/year.

I. Research (CURRENT year only—older publications etc. will be on your CV)

- A. **Publications:** Provide a complete citation for all publications, including those *in press*.
- B. **Research in progress:** List current, ongoing projects and briefly indicate each project's stage of completion (e.g., data collection, data analysis, under review). If the research is at the manuscript stage, please provide a complete citation. If the research is part of an area requirement (e.g., from MA thesis), please indicate this.
- C. **Papers and posters presented, accepted, or under review at professional meetings:** Provide a complete citation for all papers and posters that have been presented, accepted for presentation, or are under review (use "under review" in lieu of date). Be sure to note whether a presentation is a poster or an oral presentation.
- D. **Grant---writing:** List project title(s), agency/foundation(s), total cost, status (funded or not, under review, etc.), and proposed or actual starting and ending dates.

II. Teaching (CURRENT year, future plans, and requirement status)

- A. **Classes:** List the fall and spring courses for which you are/were the TA or instructor of record (indicating which); for TA positions, list the supervising instructor.
- B. **Teaching plan:** Please indicate whether you plan to request a TA---ship next fall and spring semesters (indicate which semester or "all year"). Indicate course preferences, if any. If you are not expecting to TA, indicate expected funding source (e.g., grant or, if you will be in your 5th year, probably "department").
- C. **TA requirement:** Please indicate whether you have met the 2---semester TA requirement. If yes, provide details (course # and title, Professor, semester/year, even if not in the current year).

Faculty are required to submit TA evaluation forms, so please meet with your supervising instructor to discuss your TA experience *prior to the last day of class*. Also, please discuss any notable positive or negative aspects of your TA experience with your advisor *prior to the evaluation meeting* (typically Thursday morning of the last week of class).

III. Honors and awards (other than grants; CURRENT year only)

IV. Service and professional activities (CURRENT year only)

- A. **Departmental:** List all departmental committees and service activities.
- B. **University and community:** List all University and community service activities

- C. **National:** (1) List all activities (e.g., activity in professional organizations; manuscript reviews [indicate role: e.g., independent, lead reviewer, assisted advisor]).
(2) List all professional society memberships.

V. Practica (CURRENT year and future plans)

- A. List fall and spring site(s) and name(s) of supervisor(s).
- B. Complete all evaluation form(s) and submit them to the Graduate Program Coordinator.
- C. Indicate practicum or internship plans for next year.
- D. How many hours have you accrued THIS YEAR of Intervention ____ and Assessment ____?
- E. How many TOTAL hours have you accrued of Intervention ____ and Assessment ____?

Please bear in mind the program recommended target of 700-800 total client contact hours prior to applying for internship.

V. Requirements fulfilled

- A. List all program “milestone” requirements (other than coursework/ practica) that you completed during this reporting year (e.g., presented first year project; successfully defended MA thesis; doctoral candidacy exam paper [aka “comps,” “prelim”] was approved, etc.).
- B. List your next program “milestone” requirement (e.g., thesis or dissertation proposal or defense), current state of progress, and expected completion date. If you are currently on internship, please also indicate your (a) target graduation date and (b) plans for next year, including location/ institution, position title, and any other relevant information.
- C. Attach a copy of your updated vita with the date it was last updated clearly indicated.
- D. Attach a copy of your current transcript (unofficial copies are OK). For any courses that were not on the course documentation excel spreadsheet (which you reviewed recently), indicate which courses fulfill clinical area and departmental requirements (i.e., note simply “clinical” or “departmental”), and **which courses fulfill which APA core area requirements** (e.g., by 60501E Biopsychology note: “Biological bases of behavior”). If all courses (including this year’s) were on the course documentation excel spreadsheet, then simply note that at the top of the transcript.
- E. Provide explanations, if any are needed, in this section of your report (e.g., fulfilled X requirement via Y course in previous MA Program, used X and Y courses together to fulfill Z requirement, etc.)

VI. A note to current interns

We are required for accreditation to follow our graduates’ career development for at least 10 years or until they obtain licensure, whichever comes first, so please remember to keep us updated with your current position and contact information. Thank you, congratulations, and all best wishes!